

# **Brookings County Commission Meeting**

## **Tuesday, June 16, 2015**

The Brookings County Board of County Commissioners met in regular session Tuesday, June 16, 2015 with the following members present: Tom Yseth, Ryan Krogman, Larry Jensen, Stephne Miller, and Lee Ann Pierce.

### **CALL TO ORDER**

Chairperson Yseth called the meeting to order.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **APPROVAL OF AGENDA**

The agenda for the June 16, 2015 Commission Meeting was approved as amended without objection. The board added an Executive Session to the agenda in accordance with SDCL 1-25-2(3).

### **CONSENT AGENDA**

The consent agenda was approved without objection from the board. The consent agenda consisted of the minutes from the June 02, 2015 Commission Meeting.

Travel & Education Requests: Jim Sampson to attend the First District's GIS Seminar on July 9<sup>th</sup> in Sioux Falls; Mike Holzhauser to attend a Welfare District Training on June 23<sup>rd</sup> in Sioux Falls; Abigail Howard to attend the Annual State Bar Convention on June 16<sup>th</sup>-19<sup>th</sup> in Rapid City, Robert Hill to drive a county vehicle to pick up sandbags being given away by Yankton County on June 10<sup>th</sup> in Yankton; Joyce Dragseth to attend an Ag Land Task Force Meeting on July 20<sup>th</sup> in Pierre; Joyce Dragseth & Chris Lilla to attend the First District GIS Seminar on July 9<sup>th</sup> in Watertown; Joyce Dragseth & Chris Lilla to attend the SDAAO District Five Meeting on July 15<sup>th</sup> in Desmet; Joyce Dragseth, Chris Lilla, & Jim Sampson to attend the Schneider & Beacon User's Group Conference on August 24<sup>th</sup>-26<sup>th</sup> in Ames, IA.

Personnel Action Notices: routine step increase- Laura Littlecott to \$23.87, effective July 01, 2015; status change- Mitchell Lang to full-time Truck Driver at \$14.48, effective June 01, 2015; status change- Rae Lynn Maher to full-time County Development Office Manager at \$18.84, effective June 29, 2015.

Human Services Report: case #15-048 for rent was approved; case #15-058 for Medical was denied; case #15-059 for rent was approved; case #15-060 for Brookings Utilities was approved; case #15-061 for propane fill was approved; case #150063 for City of Volga was approved.

### **ROUTINE BUSINESS**

#### *Approval of Claims*

Motion by Miller, seconded by Krogman to approve the following claims. Motion carried.

A&B Business Inc, Copier Contract/IT Fees, \$317.73; A&B Business Inc, Maintenance Contract, \$191.54; A&B Business Inc, Maintenance Contract, \$50.40; A&B Business Inc, Copier Contract, \$49.86; A&B Business Inc, Copier Maintenance, \$79.61; A&B Business Inc, Copier Contract, \$55.10; AgFirst Farmers Coop, Spray, Weed Spray Coupons, \$5,019.44; Allegra Print & Imaging, Business Cards, \$73.76; Alpha Training & Tactics, 7 Bullet Proof Vest & Carriers, \$3,651.75; Aragon, Martha A, Translation Services, \$100.00; AT&T Mobility, AT&T Mobility, \$30.61; Avera Medical Group, PMD, \$498.76; Banner Associates, Engineering Road Projects, \$15,438.68; Berkness, Alex, Boot Allowance, \$100.00; Bob Barker Company, Jail Uniforms, \$63.31; Bobcat Of Brookings, Compressor Belt, \$25.56; Bowes Construction, Asphalt Pickup, Patching, Grave, \$355,402.18; Brookings Area Chamber, May Will Luncheon, \$15.00; Brookings Auto Mall Inc, 6A1 Oil Change, \$53.90; Brookings City Utilities, Commercial Service, \$1,746.71; Brookings City Utilities, Utilities, \$768.03; Brookings City Utilities, Phone Service, \$443.08; Brookings City Utilities, Utilities, \$2,434.69; Brookings City Utilities, Phone Service, \$1,150.03; Brookings City Utilities, Phone Service, \$281.72; Brookings City Utilities, Phone/Internet Service, \$56.19; Brookings City Utilities, Water, \$86.68; Brookings City Utilities, COP Utilities, \$216.53; Brookings County Finance, Delinquent Taxes, \$436.36; Brookings Credit Bureau, Collections, \$394.08; Brookings Health System, ER Sexual Assault Investigation, \$459.00; Brookings Register, Legal Bids on Dump Body, \$27.02; Brookings Register, Legals, \$101.55; Butler Machinery Co, Handle, Repair, \$4,562.18; Carquest Auto, Brake Parts Cleaner, \$78.00; CDW Government Inc, Acer Monitor, \$299.99; Central Business Supply, Paper, Wipes, Tape, \$112.65; Central Business Supply, Office Supplies, \$54.84; Central Business Supply, Correction Tape, Binders, \$18.14; Central Business Supply, Office Supplies, \$62.77; Central Business Supply, Ink, Paper, Office Supplies, \$779.43; Central Business Supply, Paper, \$51.96; Century Business Products, Mailing Labels, \$45.58; Century Business Products, Copier Contract Overage, \$343.07; Century Business Products, Copier Maintenance, \$210.83; Century Business Products, Correction Tape, Legal Paper, \$99.08; Century Business Products, Copier Supplies, Maintenance, \$56.99; Century Business Products, Copier Contract, \$21.11; Century Link, Long Distance Phone Service, \$112.64; Channel Properties, COP Rent, \$450.00; Chemco Inc, Cleaners, Air Freshners, \$495.20; City of Brookings Landfil, Bridge Plank, \$22.44; City of Volga, COP Utilities, \$108.55; Civil Design Inc, Engineering Fee Novita Road, \$3,179.50; Clites Electric Inc, Specialty Ballast, Jail, \$134.80; Cody, Denise, MI Hearing, \$22.50; Cook's Wastepaper & Recycling, June Service, \$225.46; Cook's Wastepaper & Recycling, Commercial Service, \$175.78; Cook's Wastepaper & Recycling, June Service, \$131.58; Cook's Wastepaper & Recycling, June Service, \$114.64; Courtesy Plumbing Inc, Sewer Cleaning, Jail, \$200.08; Dale's Alignment, Brake Shoe & Hardware Kit, \$212.07; Den-Wil Inc, Community Health Rent, \$835.00; Diesel Machinery Inc, Broom Core, \$701.84; Dive Rescue International, Tuition, Rebuild Kit, \$852.40; Einspahr Auto Plaza, 6A3 Oil Change, \$40.23; Einspahr Auto Plaza, One Ton Cab & Chassis, \$28,454.00; Einspahr Auto Plaza, Recharge Air Conditioner, \$106.33; Ekern Plumbing Heating & AC, Furnace Filters, \$57.30; Electronic Security Equipment, Repair Swing Gate, \$435.54; Estelline Community Oil, COP Utilities, \$180.97; Farm & Home Publishers, FHP Books, \$834.50; Farmer's Imp & Irrigation, Mower Belt, \$38.53; Ed M. Feld Equipment Comp, Compressor Service Contract, \$1,500.00; Fergen's Clothing & Shoes, Uniform Alteration, \$5.00; First Bank & Trust, Fuel, Postage, Jail Uniforms, \$548.40; Fite, Pierce & Ronning Law Offices, CAA, \$450.00; Fite, Pierce & Ronning Law Offices, CAA, \$468.00; Fite, Pierce & Ronning Law Offices, CAA, \$1,512.00; Fite, Pierce & Ronning Law Offices, CAA, \$441.00; Fite, Pierce & Ronning Law Offices, CAA, \$117.00; Fite, Pierce & Ronning Law Offices, CAA, \$864.00; Fite, Pierce & Ronning Law Offices, CAA, \$585.00; Foerster Office & Supply, Towels, Tissue, Supplies, \$484.20; Foerster Office & Supply, Pocket Tissue, \$38.50; Foerster Office & Supply, Janitor Supplies, \$47.95; Forrest Holdings Inc, Tax Certificate, \$868.61; G&K Services, Supplies, \$232.77; Graham Tire North, Tires, \$1,781.92; Patricia J Hartsel, Transcripts, \$51.00; Patricia J Hartsel, Transcripts, \$49.40; Patricia J Hartsel, Transcripts, \$37.40; Patricia J Hartsel, Transcripts, \$40.80; Patricia J Hartsel, Transcripts, \$27.20; Patricia J Hartsel, Transcripts, \$45.60; Konard O Hauffe DDS PC, PMD, \$254.88; Hillyard/Sioux Falls, Broom, Bags, \$196.40; Hoekman,

Devan, Ace Bandages For Jail, \$7.70; Intoximeters Inc, Repair of Breathalizers, \$187.05; JCL Solutions, Bowl Cleaner, \$108.74; Jim Hawk Truck Trailers Inc, Cornhusker End Dump Pup Trailer, \$8,750.00; Kelly Inn, SDAAO Conference Hotel Rooms, \$1,275.00; Kingbrook Rural Water, Water Utilities, \$26.20; Benjamin L. Kleinjan, CAA, \$288.00; Benjamin L. Kleinjan, CAA, \$126.00; L&L Auto & Truck Parts, 2015 Truck, Impala Headlight, \$145.89; L&L Auto & Truck Parts, Auto Supplies, \$221.57; Lewno, Lucy, MI Hearing, \$105.49; Lincoln County Auditor, MI Expenses, \$36.00; Lowe's, Key For Bruce Shop, \$1.87; Lowe's, Cleaning Supplies, Bulbs, \$355.71; Mack, Sonia, Travel, Registrations, Supplies, \$493.66; Martin's Inc, Diesel, \$1,150.19; Matheson Tri-Gas Inc, Welding Material, \$114.69; Donald McCarty, CAA, \$759.07; Donald McCarty, CAA, \$1,549.83; Donald McCarty, CAA, \$420.04; Donald McCarty, CAA, \$941.96; Donald McCarty, CAA, \$459.16; Donald McCarty, CAA, \$627.50; Mckeever's Vending, Inmate Commissary, \$1,013.86; Mediacom LLC, Law Library Internet, \$75.90; Medtox Laboratories, Inc, Lab Tests, \$157.50; Mix Dry Cleaners, Coat Cleaning, \$19.00; Mr. V's Professional Body, Repair 6A9 Vehicle, \$2,743.68; Myers Billion LLP, Board of Mental Illness, \$112.86; NDAA, Renewal Membership, \$75.00; Nancy J Nelson, CAA, \$5,110.20; Nancy J Nelson, CAA, \$853.20; Nancy J Nelson, CAA, \$607.50; Nielsen's, Alternator, \$202.28; Normandy Village, COP Rent, \$150.00; Northwestern Energy, Highway & Truck Shop Heat, \$55.66; Northwestern Energy, Courthouse Natural Gas, \$10.00; Nu-Tech Environmental, Carpet Cleaning, \$95.00; Outlaw Graphics, Vehicle Graphics & Install, \$33.50; Pharmchem Inc, Drug Sweat Patch Analysis, \$230.00; Pollard, Jerry, MI Hearing, \$45.00; Porter's Toys For Big Boy, ATV Maintenance, Oil, Helmet, \$299.66; Q-Set Inc, Transcribing, \$1,000.00; Razor's Edge Lawncare, Mowing/Landscape Maintenance, \$1,265.00; Reliable Office Supplies, Paper, Receipt Books, \$166.43; Reliance Telephone, Inmate Phone Cards, \$2,000.00; Jesse Ronning, CAA, \$1,199.00; Jesse Ronning, CAA, \$216.00; Jesse Ronning, CAA, \$711.00; Jesse Ronning, CAA, \$277.75; Jesse Ronning, CAA, \$693.00; Jesse Ronning, CAA, \$189.00; Rude's Funeral Home Inc, Facility Use, \$100.00; Running's Supply Inc, Screwdriver Set, Shop Supplies, \$40.47; Running's Supply Inc, Supplies, \$28.26; Running's Supply Inc, Tools, Nozzles, \$60.25; Schuneman Equipment Co, Saw Blade & Oil, \$175.71; SD Dept of Health, Hep B Shot, \$9.00; SD Dept of Revenue, June Payment, \$440,711.69; SD Dept of Revenue, Sheriff Trust, \$710.26; SD Dept of Transportation, Engineering, \$1,040.44; SD Safety Council, First Aid/CPR/AED Training, \$350.00; SDACC, CLERP Payment, \$6,086.73; SDACO, ROD Relief Fund, \$846.00; Sheehan Mack Sales, Fuel Filters, \$64.12; Sinai City, Utilities, \$64.00; Sinai Coop Elevator, Diesel, \$1,170.00; Sioux Valley Cleaners Inc, WIC Janitorial, \$442.00; Sioux Valley Energy, Shop/Sandpile Utilities, \$200.00; Sioux Valley SW Electric, Aid To Construction, \$10,668.02; Special Days Committee, Elkton Fireworks Donation, \$500.00; Speedy Cleaners, Rugs, \$59.80; Speedy Cleaners, Rug Rental Service, \$35.80; Sturdevant's Auto Parts, Paint, Auto Supplies, \$36.02; Sturdevant's Auto Parts, Wiper Blades, Ratchet Straps, \$32.43; Sturdevant's Auto Parts, Battrey, Washer Fluid, \$249.67; Swanda, Karen, MI Hearing, \$22.50; Swiftel Center, June 2015 Facility Maintenance, \$1,576.00; Town & Country Shopper, Publishing Gopher/Weed Notice, \$203.00; Truenorth Steel, Culvert, \$20,179.51; Uncle Sam Jam, Uncle Sam Jam Sponsorship, \$1,500.00; Steven Ust, Building Inspections, \$1,100.00; Vandenberg Law, CAA, \$652.50; Vandenberg Law, CAA, \$1,597.50; Vander Haag's Inc, Tool Box, Truck Flatbed, \$3,354.50; Verizon Wireless, Sign Manager Tablet, \$353.51; Walburg, Duane, Animal Control Mileage, \$32.00; Waukesha County Sheriff, Service of Notice, \$120.00; Terry D Wiczorek PC, CAA, \$263.78; Yankton County Sheriff, Service of Process, \$50.00.

### *Department Head Reports*

County Development Director Robert Hill presented his staff report. Hill said there will be an Individual Assistance Class on Sept 3<sup>rd</sup>, which would outline how much assistance the government would give to someone if a natural disaster occurred. Hill said he hauled 26,000 sandbags being given away by Yankton County. Hill also said the City of White ordered their siren.

Jensen asked if the sandbags would be available to the public. Hill said nothing is in writing yet, but he envisions that each major town and the surrounding lakes would receive a bundle of sandbags. Miller thanked Hill and said she loved his plan.

Veterans & Human Services Director Michael Holzhauser said the last couple of weeks have been busy. Holzhauser said he traveled to Appleton, WI for a training. Holzhauser informed the board on the upcoming events he will be attending. Holzhauser also updated the board on the number of phone calls the office has made and received, and the number of in-person meetings.

Highway Superintendent Richard Birk updated the board on the 34<sup>th</sup> Avenue project and said they have started mowing. Birk said the board may receive comments regarding the roughness on Hwy 25. He said that is not done yet; they still have some work to do. Birk provided new background information on his construction cost budget.

Yseth asked what his recommendations were regarding professional services. Birk said from a timely standpoint to just choose one. Jensen said he has heard a lot of compliments on the mowing.

Finance Officer Vicki Buseth said Legislative Auditor Brenda Colombe will be in the Finance Office for 6-8 weeks. Buseth welcomed the board to come down and ask Colombe questions.

Buseth said the county has enough money to pay off the Aurora TIF. She said it was scheduled for pay off in 2020, but the county does have enough money to pay it off now. Buseth also said the Surplus Cash is over 30%.

Yseth asked what Buseth's recommendation were in regards to paying off the TIF. Buseth said it would be best to pay it off sooner than later.

### *Finance Officer Report*

Buseth presented the Finance Office Report for May 2015.

Be it noted, the Auditor's Account with Treasurer was presented to the board.

#### *May 2015*

Total amount of deposits in banks.....	\$24,475,604.45
Total amount of actual cash: Currency.....	\$5,537.00
Coins.....	\$.21
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	\$93,076.14
Itemized list of all other items.....	\$8,484.49
TOTAL.....	\$24,582,702.29

Be it noted the Payroll & Additive Totals for May 2015 were presented to the board. Commission/HR: \$16, 217.78; Technology: \$5,495.00; Finance Office: \$19,268.30; States Attorney: \$21,322.50; Equalization: \$17,202.63; Register of Deeds: \$7,653.29; Veterans/Welfare: \$5,989.00; Sheriff's Office: \$72,411.05; Coroner: \$243.14; Community Health: \$3,623.03; Extension: \$2,433.74; Weed: \$4,217.46; Planning/Zoning: \$3,108.13; Highway: \$45,795.64; Emergency Management: \$3,499.33.

AFLAC: \$2,959.78; Avesis: \$1,196.23; Office of Child Support: \$400.00; Delta Dental: \$4,397.84; Flex One: \$1,982.98; Fort Dearborn Life Insurance: \$1,309.95; Garnishments: \$482.53; Local Teamsters: \$1,210.00; SDRS: \$39,060.49; SDRS Supplemental: \$1,635.00; EFTPS: \$78,535.26; Wellmark: \$83,475.67; AFLAC Group/CAIC Primary: \$592.78.

Be it noted, the expenditure adjustments for the month of May 2015 were presented to the board. \$6,693.54 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted the Register of Deeds Statement of Fees Collected for the month of May 2015 in the amount of \$29,699.50 was presented to the board.

## **REGULAR BUSINESS**

Motion by Pierce, seconded by Krogman to approve an Automatic Supplement in the amount of \$1,628.78 to GL line 101-4-212-4250 for reimbursement from insurance claim. Motion carried.

Motion by Miller, seconded by Pierce to approve a Request to Fill Vacancy for an Administrative Assistant in the Equalization Department. Motion carried.

Motion by Krogman, seconded by Pierce to approve the Order for the Organization and Incorporation and the list of the Board of Directors for the Lake Hendricks Road District, Brookings County, South Dakota.

Finance Officer Vicki Buseth said she and Deputy Finance Officer Kristen Witchey traveled to Lake Hendricks and gave a short presentation on how to run the election. Buseth said there were no problems and the election went well. Motion carried.

Motion by Miller, seconded by Krogman to approve the request for permission to conduct a raffle within Brookings County. Motion carried.

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Yseth to sign Resolution #15-35: a resolution authorizing the purchase of a one ton 4X4 DRW cab and chassis, based upon the price established through the Brookings County bid process. Roll call vote: Krogman "aye," Miller "aye," Jensen "aye," Pierce "aye," Yseth "aye." Motion carried.

### **RESOLUTION NO. 15-35**

#### **A RESOLUTION AUTHORIZING THE PURCHASE OF ONE TON 4X4 DRW CAB AND CHASSIS, BASED UPON THE PRICE ESTABLISHED THROUGH THE BROOKINGS COUNTY BID PROCESS.**

WHEREAS, the Brookings County Highway Department has recently gone through a competitive sealed bidding process for a one ton 4x4 DRW cab and chassis such bidding process culminating in the bids being opened on April 13, 2015.

WHEREAS, Einspahr Auto Plaza., was the lowest responsible bidder under such Brookings County, South Dakota bid process and Brookings County accepted such bid and executed a purchase agreement for one ton 4x4 DRW cab and chassis.

NOW THEREFORE, BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase one (1) one ton 4x4 DRW cab and chassis, from Einspahr Auto Plaza based upon the bid price, or less, as established through the competitive bidding process with the unit and specifications as follows:

One ton 4x4 DRW cab and chassis

With all standard equipment, warranties and guarantees  
As described in the bid specification; together with options including but not limited to:

Price per unit: \$28,454.00  
F.O.B. – Brookings County

IT IS FURTHER RESOLVED that such purchase shall be for delivery on or before March 2016

Adopted this 16<sup>th</sup> day of June 2015

Tom Yseth  
Chairperson  
Brookings County  
Board of County Commissioners

ATTEST:

Vick Buseth  
County Finance Office

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Yseth to sign Resolution #15-36: a plat of Lots 7, 8, and 11 of Dakota Shores Second Subdivision located in Gov't Lots 4 & 5, Section 15, T112N, R47W of the 5<sup>th</sup> P.M., Brookings County, South Dakota.

County Development Director Robert Hill provided background information. Roll call vote: Miller "aye," Jensen "aye," Pierce "aye," Krogman "aye," Yseth "aye." Motion carried.

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Yseth to sign Resolution #15-37: a plat of Lot H1, in the SE ¼ of Section 27, Township 110 North, Range 49 West of the 5<sup>th</sup> P.M., Brookings County, South Dakota.

County Development Director Robert Hill provided background information. Roll call vote: Jensen "aye," Pierce "aye," Krogman "aye," Miller "aye," Yseth "aye." Motion carried.

Motion by Pierce, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-63: the JDC Joint Powers Agreement Addendum which allows continued access by the partner counties to the secure/non-secure juvenile detention facilities operated/contracted by Minnehaha County.

Deputy States Attorney Abigail Howard said this agreement is absolutely necessary for the county to be a part of. Howard said they would struggle if they did not have a juvenile detention center so close by. Motion carried.

### **SCHEDULED AGENDA ITEM**

Motion by Krogman, seconded by Miller to approve a single-trip permit for Telkamp House Movers for the structure located one mile north of 203<sup>rd</sup> Street, on 485<sup>th</sup> Avenue; or one mile north of State Highway 30, on Brookings County Highway 29.

Randy Telkamp with Telkamp Housemoving Inc. said there are not many accessible ways in the northeast quadrant of the county. He said crossing the bridge would be their last option. Jensen asked if Telkamp would be relieved from the liability of bridge failure. Deputy States Attorney Abigail Howard said there is a provision in the permit that specifies they are not relieved from liability. Howard said Telkamp House Movers would not be exempt from that liability. Motion carried.

### **REGULAR BUSINESS**

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-64: a Local Infrastructure Improvement Program Grant Agreement and Policy; a grant for up to \$100,000 from the Governor's Office of Economic Development for the 468<sup>th</sup> Avenue road project.

Highway Superintendent Richard Birk said he should be receiving the results soon from GeoTech. Birk said he would then go to the engineering firm. Yseth asked if the commission should

pick one. Birk said it did not matter to him. By consensus, the board gave Birk permission to speak with the two local engineering firms. Motion carried.

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Yseth to sign Agreement #15-65: a Road Rights-of-Way Use Agreement for the CapX2020 Big Stone South Project, between Brookings County and Northern States Power Company.

Highway Superintendent provided background information. Motion carried.

Motion by Jensen, seconded by Miller to approve and authorize Chairperson Yseth to sign Agreement #15-66: An agreement between Brookings County and James A. and Shirley M. Cooper for voluntary right of way donation. Motion carried.

Motion by Pierce, seconded by Krogman to approve and authorize Chairperson Yseth to sign Agreement #15-67: An agreement between Brookings County and Steven and Lori Sapp for voluntary right of way donation. Motion carried.

Motion by Miller, seconded by Jensen to approve and authorize Chairperson Yseth to sign Agreement #15-68: An agreement between Brookings County and Kleinjan Farms Inc. for voluntary right of way donation. Motion carried.

### **SCHEDULED AGENDA ITEM**

As scheduled at 9:30 a.m., Director of the Brookings Economic Development Corporation Al Heuton provided background information of the corporation. Heuton said the organization's mission is to build an economy that supports the community's vision of the quality of place to live, work, and play. Heuton said the things they do are based upon the public input. Heuton also provided information on the organization's strategy.

Jensen said the organization, along with the employers and employees are valuable assets to Brookings County.

Commission Department Director Stacy Steffensen presented the Commission Department Director Report. Steffensen said she has researched the maintenance concerns regarding the County Resource Center. She said the agreement does not spell out exactly what everyone is responsible for. She said she visited with Executive Director Tom Richter and 4-H Youth Advisor Sonia Mack. Richter and Mack told Steffensen the staff does the janitorial work and light maintenance. Steffensen said she has another meeting with Richter and Mack and hopes to know more at a later time.

Steffensen said Safety Week will be on July 6<sup>th</sup>-10<sup>th</sup>. Steffensen also reminded commissioners of upcoming dates.

Deputy States Attorney Abigail Howard said she is not traveling to the Annual State Bar Convention in Rapid City due to the work load in the office. Howard said drug court will go in effect July 2016. She said drug court would be for an individual who is a habitual user. She said they would then be put on an intensive program. If they succeed, it would be one less person to put in the penitentiary. She said the funds will be budgeted through the State. She said the long term goal is to see lower detention costs.

Pierce asked if it would be a combined drug and alcohol court. Howard said they are going to start with drug court. Pierce asked what day of the week it would be held on. Howard said they haven't set it yet, but predicts it will be Thursday or Friday.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce reported on the Brookings County Planning & Zoning Meeting.

### **SCHEDULED AGENDA ITEM**

As scheduled at 10:00 a.m., the Brookings County Commission and the Brookings County Sheriff's Department awarded Deputy Michael Gengler and Sgt. Jon Pike with the Medal of Merit Award for their assistance in the rescue of Mrs. Amber Hartmann.

Each commissioner thanked the Sheriff's Department and Fire Department for their hard work and dedication.

### **PROCLAMATION COUNTY OF BROOKINGS, SOUTH DAKOTA**

WHEREAS: On April 26, 2015 the Brookings Fire Department, Brookings County Sheriff's Department and the Brookings Health System Ambulance were called to 19949 471st Avenue for a structure fire where Mrs. Amber Hartmann reported she was trapped inside the structure; and

WHEREAS: Upon arrival it was found that the structure had heavy fire on the exterior of the structure along with substantial smoke conditions inside the structure where Mrs. Amber Hartmann was trapped; and

WHEREAS: Upon an extensive exterior search of the structure by the Brookings Sheriff's deputies, Deputy Michael Gengler and Sgt. Jon Pike, Mrs. Amber Hartmann was located; and

WHEREAS: Deputy Michael Gengler, Sgt. Jon Pike and Battalion Chief Jim Kriese were able to pull Mrs. Amber Hartmann out of the burning, smoke filled structure at personal risk to themselves; and

WHEREAS: After Mrs. Amber Hartmann had been pulled to safety, she was transferred to the Brookings Health System Ambulance personnel for medical treatment and was transported to the Brookings Hospital.

NOW, THEREFORE, BE IT RESOLVED, that I, Tom Yseth, Brookings County Commission Chairperson, do hereby proclaim by the Brookings County Commission and the Brookings County Sheriff's Department that Deputy Michael Gengler and Sgt. Jon Pike be awarded with the Medal of Merit Award for their assistance in the rescue of Mrs. Amber Hartmann.

Dated this of 16th day of June, 2015.

Tom Yseth, Commission Chairperson

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Pierce continued with her Planning & Zoning Meeting report. Pierce also reported on the Governmental Affairs Committee Meeting and the Got Milk Gala at the Swiftel. Pierce said she attended the Emergency Management Follow-Up Screening; met with City Manager Jeff Weldon and discussed the Resource Center; attended the bid opening for Novita; and participated in the budget hearings.



Commissioner Jensen said the residents northeast of White are receiving their mail. Jensen complimented Highway Superintendent Richard Birk on the mowing and addressed the tree issue at the intersection of County Road 38.

Commissioner Miller said she has received both positive and negative phone calls regarding the safe room. Miller also said she has received all positive comments regarding the blinking stop signs at the intersection of 32<sup>nd</sup> Ave and South Main. Miller said she attended the Got Milk Gala at the Swiftel and participated in the budget hearings.

Commissioner Krogman reported on the Emergency Management After Action Plan Meeting and the East Central Mental Health Meeting. Krogman also participated in the budget hearing. Krogman said he has received phone calls on the mosquito spraying issue. Krogman invited fellow commissioners to attend the Hospital Board Meeting in his place June 25<sup>th</sup>.

### **SCHEDULED AGENDA ITEM**

As scheduled at 10:20 a.m., Carey Bretsch with Civil Design Inc. presented the bid for the 213<sup>th</sup> Street Project. Bretsch said Bowes Construction was the only company who put in a bid. Bretsch said the bids came in a little higher than anticipated. Bretsch recommends the board accept the base bid plus alternate one and the change order for the utility work.

Motion by Miller, seconded by Pierce to approve and award Bowes Construction Inc. for the 213<sup>th</sup> Street Project in the amount of \$968,873.64 and the Contract Change Order #1 for the Water Main Water Replacement Reimbursement in the amount of \$38,032.50.

Bretsch said the price for asphalt oil has increased, which could be the reason the bid came back higher. Bretsch also felt maintaining the road during the winter was another reason for the additional expense. Highway Superintendent Richard Birk asked Bretsch if the culverts listed were to improve the drainage. Bretsch said he is not changing any drainage, they will simply maintain what is there.

Roll call vote: Pierce “aye,” Krogman “aye,” Miller “aye,” Jensen “aye,” Yseth “aye.” Motion carried.

### **COMMISSIONERS' REPORTS & DISCUSSION**

Commissioner Yseth reported on the FEMA After Action Meeting; attended the Pandemic Planning Meeting; attended the bid opening for 213<sup>th</sup> Street Project; attended the Pre-Construction Meeting for the 34<sup>th</sup> Avenue Project; discussed the insurance coverage issues; and discussed the designated alternate for the E911 Board. By consensus, the board decided to have Commission Department Director Stacy Steffensen be the ex officio on the E911 Board.

### **EXECUTIVE SESSION**

Motion by Krogman, seconded by Pierce to enter into Executive Session at 10:41 a.m. in accordance with SDCL 1-25-2(3), consulting legal counsel. Motion carried. The board came out of Executive Session at 11:14 a.m. No action was taken.

### **ADJOURNMENT**

Motion by Krogman, seconded by Pierce to adjourn. Motion carried. The next regularly scheduled meeting is Tuesday, July 07, 2015 at 8:30 a.m.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Peterson  
Finance Assistant II  
Brookings County

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